

iPad/Chromebook Loan Agreement

Queens High School For Language Studies, hereby loans to the undersigned student the following described equipment for the use in connection with school-related work, for a term beginning

_____, 2020 and ending on June 25, 2020.

Equipment: One(1) Apple iPad and one (1) charger DOE/SN: _____

One(1) Chromebook and one (1) charger DOE/SN: _____

Condition of equipment: ___ New ___ Like New ___ Very Good ___ Good

Cost of iPad or Chromebook

Parents/guardians are responsible for paying for damaged (e.g. cracked screen) or unreturned equipment by June 25, 2020.

iPad: \$399 iPad Charger: \$35 Chromebook: \$356 Chromebook Charger \$24

Student Use of the Equipment:

iPads and Chromebooks are to be used solely for school-related work.

The student must comply with the NYC DOE's Computer and Internet Usage Policy and Regulations when using the iPad or Chromebook. In addition, by signing this contract, the parent/guardian agrees to supervise the student's use of the iPad or Chromebook at home to ensure the student does not violate usage policies and regulations. Specially, the following are prohibited:

- Viewing obscene or vulgar content
- Sending inappropriate or offensive emails/messages
- Posting or direct messaging on personal social media accounts
- Downloading, uploading, sending, or importing inappropriate content;
- Adding, modifying, or deleting files, applications, filters or system preferences on school equipment unless directed to do so by the school's teacher or staff member.
- Illegal using or transferring copyrighted materials;
- Removing filters, parental controls or monitoring applications installed on the iPad or Chromebook;
- Sharing passwords for any reason, other than with a teacher or staff member
- Uninstalling, copying, or transferring software to another device

Misuse, as outlined above, may result in disciplinary action in accordance with the NYCDOE Disciplinary Code, and may result in notations on the students' record and suspension.

Students and Parent/Guardian Responsibility:

- It is the student’s responsibility to take proper and considerate care of the equipment. Students should be careful not to eat or drink near school-issued equipment.
- Parents/guardians will be responsible for supervising the use of the iPad or Chromebook at home in accordance with the Computer and Internet usage policy.
- Any damage, theft or loss of the iPad or Chromebook must be reported to the school immediately. The student, parent/and or guardian will be responsible for the full cost as noted above.
- The equipment may not be loaned to another individual.
- It is the student’s or parent/guardian’s responsibility to return equipment on or before the specified date in the nearly the same condition issued.
- Breach of the above rules may result in removal of future access to school equipment.

Student/Parent Agreement of Student Use of Loaned Equipment:

I agree to abide by all of the foregoing conditions of the iPad/Chromebook Use Contract outlined above and the Computer and Internet Usage Policy when using the iPad/Chromebook at home.

Date: _____

Student’s Name: _____ ID#: _____

Student Signature: _____

I am the parent or legal guardian of the student. I consent to my child’s use of the school-issued iPad/Chromebook and agree to the foregoing terms and conditions applicable to such use.

Parent/Guardian Name: _____

Parents/Guardian Signature: _____

School Use Only**

Verification Made On: _____(date) via: Remind text Phone Conversation

Phone Number Used: _____ Faculty Initials: _____

Notes:

